



WICB Digicel Grassroots Programme

Grassroots Cricket Support Facility

HOW TO APPLY

All persons/organisations interested in applying for the Grassroots Cricket Support Facility must read the Grassroots Cricket Support Facility Document. To apply, complete the application form and attach all additional information as requested on the application form before submitting the complete set of documents to the mailing address given below by July 8, 2011. If space provided is not sufficient, you can attach an additional sheet referencing the question's number.

Application can also be done online by clicking on **Apply Online** at windiescricket.com/grassroots. Please note that you **MUST** have items 2 to 10 of the checklist below in an electronic format before you apply. If you do not have this information you will **NOT** be able to apply online.

DO NOT WRITE IN THE SHADED AREAS.

CHECK LIST FOR GRANT APPLICATION

Ensure that all of the below is provided. If any of the below is missing your application will not be considered.

- | | |
|-------------------------------------------------------------------|--------------------------|
| 1. Completed Application form | <input type="checkbox"/> |
| 2. Proof of Ownership of Facility | <input type="checkbox"/> |
| 3. Organisational Chart | <input type="checkbox"/> |
| 4. Constitution | <input type="checkbox"/> |
| 5. Development Plan/Training Programme and/or Equipment list | <input type="checkbox"/> |
| 6. Budget | <input type="checkbox"/> |
| 7. Most recent financial accounts/statements | <input type="checkbox"/> |
| 8. Annual Income for the previous year | <input type="checkbox"/> |
| 9. Banking details | <input type="checkbox"/> |
| 10. Reference letter from Ministry and Local Cricketing Authority | <input type="checkbox"/> |

APPLICATION SUBMISSION

All Applications are to be mailed to:

Fawwaz Baksh
West Indies Cricket Board
P.O. Box 616W
Factory Road
St. Johns, Antigua W.I.

Or emailed to fbaksh@windiescricket.com



WICB Digicel Grassroots Programme Application for Grassroots Cricket Support Facility

1. ORGANISATION INFORMATION

1.1 Name of Organisation

1.2 Address of Organisation

1.3 Country

1.4 Email

1.5 Organisation's Telephone Number

1.6 Name of Organisation's head and their designation

2. APPLICANT INFORMATION

2.1 Name of contact person

2.2 Designation

2.3 Contact Number

2.4 Email

3. ORGANISATION DETAILS

3.1 Date Organisation was founded

3.2 Number of Members

3.3 Members below Age 19

3.4 Does your organisation
own the facility being used?

YES NO

3.4a If NO, name of owner

3.4b Contact Number of Facility Owner

3.4c Please provide signed authorisation letter(s) granting permission to use facility and label as *Appendix A*

3.5 What is the main purpose of your organisation?

Briefly describe the reason for starting your organisation and its primary aims and objectives.

This will give us a general idea of what your organisation does

3.6 Training Programme

List all training and development programmes currently available at your organisation

3.7 List communities/areas that benefit from your Organisation's programmes

<p>3.8 List activities/tournaments your organisation has undertaken or was involved in and state results.</p> <p>List should include all activities in the past year.</p> <p><i>You may choose to attach a document listing your activities and results if space does not permit for all information to be included on this form</i></p>	Tournament/Activity	
	Date	Results
	Tournament/Activity	
	Date	Results
	Tournament/Activity	
	Date	Results
	Tournament/Activity	
	Date	Results
	Tournament/Activity	
	Date	Results
	Tournament/Activity	
	Date	Results
	Tournament/Activity	
	Date	Results
	Tournament/Activity	
	Date	Results
	Tournament/Activity	
	Date	
Results		
3.9 How many persons are involved in your organisation?	3.12 Does your Organisation have a membership fee? YES <input type="checkbox"/> NO <input type="checkbox"/>	
	3.12a If YES, what is the annual membership fee?	
3.10 What gear is currently available at your organisation?		
3.11 What equipment is currently available at your organisation?		
3.12 Please attach details of your organisation structure/Organisational Chart and label as <u>Appendix B.</u>		
3.13 Please attach a copy of your Constitution and label as <u>Appendix C.</u>		

3 FUNDING GRANT

4.1 What category/categories of the Grassroots Cricket Support Facility Funding Grant do you wish to apply for?
 Facility Infrastructure Development Strengthen Training Programme Training Gear and Equipment

4.2 What do you hope to achieve with the grant?

Only complete the section below which relates to the category/categories selected above

Facility Infrastructure Development	4.3 Please attach details of Infrastructure Development Plan Plan should include details of the proposed infrastructure development for the Organisation as well as the purpose and benefit of the infrastructure development. The timeline of activities to complete the development plan should also be included. Please label as Appendix D1 .	
	4.4 How long will it take to accomplish all activities in the Organisation's Infrastructure Development Plan?	
Strengthen Training Programme	4.5 Please attach details of Training Programme Plan should be a comprehensive outline of the planned training programme. This should include objectives of training programme with timelines for activities, number of coaches, coach's qualification, training schedules etc. Please label as Appendix D2 .	
	4.6 Reason(s) for implementing this training programme	
	4.7 What is the period of the training programme?	4.8 What age range will the programme target?
	4.9 How many participants do you anticipate?	4.10 Will you be partnering with any other agencies or local groups? YES <input type="checkbox"/> NO <input type="checkbox"/>
	4.11 Will this programme be available to the public? YES <input type="checkbox"/> NO <input type="checkbox"/>	
	4.12 What are the criteria to enroll (including applicable fees)?	
Training Gear and Equipment	4.13 Attach a list of training gear and/or equipment being requested and label as <u>Appendix D3</u>	
	4.14 Attach a document detailing what the programme equipment will be used for and label as <u>Appendix D4</u>. No gear or equipment will be provided unless it is accompanied by a training programme.	
	4.15 What age range will the gear and equipment be procured for?	

5 Budget and Financial Details

5.1 Total funds request

5.2 Please attach detailed budget for funding requested and label as Appendix E
This should include a breakdown of all expenses anticipated. Budget cannot be general and has to include the item(s), quantities and cost.

5.3 Please attach a signed copy of your most recent financial accounts/statements and your annual income for the previous year and label as Appendix F

5.4 Please attached your banking details (wire transfer information) and label as Appendix G

6 Reference

6.1 Please provide a reference from your local cricketing body and your local Sports Ministry and label as Appendix H.